

Budget and Capital Resources

REGENTS' ITEM SUBMISSION SCHEDULE

Version: October 9, 2009

DRAFT ITEM DOCUMENTATION DUE WITH APPROVAL BY THE CHANCELLOR:

- 1 **Ten-Year Capital Financial Plan and Physical Design Framework**
- 2 **Draft Project Planning Guide (PPG) and Item**
 Draft Regents Item, including a two-sentence summary and suggested comparable projects. For projects with external financing, include a draft draw schedule. For auxiliary- or fee-based projects include the ten-year business plan or proformas as appropriate.
- 3 **Final Draft Capital Budget Items includes:**
 Sign-off by Chancellor
- 4 **Design Items includes:**
 - a UC Green Building Project Score Sheet.
 - b Graphics illustrating project design are submitted in color Xerox, 8½" x11" format, usually 5 or 8 images. FORTY (40) sets (collated, with a color paper divider, and 3-hole punched - **NO** staples!) are required for delivery to the Regents Committee on Grounds & Buildings meeting.
 - c **Final PowerPoint presentations** are due 10 days after final design graphics are due to OP via email, FTP server, or Zip-file to Trish Dolan (patricia.dolan@ucop.edu).
- 5 **All items** that include an Environmental Impact Summary section must have sign-off by your campus environmental planning office prior to being submitted.
- 6 **List of presenters** for each item.
- 7 **Next Two Cycle "Look Ahead" List** of your campus' *Anticipated Schedule of Capital Budget, Design, LRDP and Real Estate Actions*.

PLEASE SUBMIT ITEMS TO THE FOLLOWING:

Budget items and Capital Financial Plans: Linneth Cox (linneeth.cox@ucop.edu) with a copy to Dana Santa Cruz (dana.santacruz@ucop.edu) and Patricia Romero (patricia.romero@ucop.edu)
Design items, LRDP, and Physical Design Frameworks: Trish Dolan (patricia.dolan@ucop.edu) with a copy to Charlotte Strem (charlotte.strem@ucop.edu)
Real Estate items: Gordon Schanck (gordon.schanck@ucop.edu) with a copy to Christine Brennan (christine.brennan@ucop.edu)

| REGENTS' MEETING | DRAFT TEN-YEAR CAPITAL FINANCIAL PLAN AND PHYSICAL DESIGN FRAMEWORK (1) <small>(To - Budget and Capital Resources From-Campuses)</small> | DRAFT PPG & ITEM (2) <small>(To - Budget and Capital Resources From-Campuses)</small> | FINAL DRAFT ITEM AND CHANCELLOR'S SIGN-OFF (3, 4a, 5) <small>(To - Budget and Capital Resources From-Campuses)</small> | PRE-REGENTS REVIEW AND CONSULTATION <small>(To - Budget and Capital Resources From-Campuses)</small> | LIST OF PRESENTERS & NEXT TWO CYCLE "LOOK AHEAD" LIST (6 and 7) <small>(To - Budget and Capital Resources From-Campuses)</small> | DESIGN GRAPHICS & ENVIRONMENTAL DOCUMENT SUBMITTAL DATES (4b, 4c) <small>(To - Budget and Capital Resources From-Campuses)</small> |
|---|--|---|--|--|---|---|
| 2010 | | | | | | |
| January 19-21 <small>San Diego</small> | November 3 Tuesday 3PM | November 10 Tuesday 3PM | November 17 Tuesday 3PM | December 3 Thursday 9-4 PM | December 7 Monday 3PM | December 18 Friday 3PM |
| March 23-25 <small>San Francisco</small> | January 14 Thursday 3PM | January 21 Thursday 3PM | January 28 Thursday 3PM | February 10 Wednesday 9-4 PM | February 11 Thursday 3PM | February 24 Wednesday Noon |
| May 18-20 <small>San Francisco</small> | March 11 Thursday 3PM | March 18 Thursday 3PM | March 25 Thursday 3PM | April 14 Wednesday 9-4 PM | April 15 Thursday 3PM | April 26 Monday Noon |
| July 13-15 <small>TBD</small> | May 13 Thursday 3PM | May 20 Thursday 3PM | May 27 Thursday 3PM | June 9 Wednesday 9-4 PM | June 10 Thursday 3PM | June 21 Monday Noon |
| September 14-16 <small>TBD</small> | TBD | July 15 Thursday 3PM | July 22 Thursday 3PM | August 12 Thursday 9-4 PM | August 12 Thursday 3PM | August 23 Monday Noon |
| November 16-18 <small>TBD</small> | TBD | September 16 Thursday 3PM | September 23 Thursday 3PM | October 14 Thursday 9-4 PM | October 14 Thursday 3PM | October 25 Monday Noon |